

**From:** Hoppe, Michael  
**Location:** Teleconference  
**Importance:** Normal  
**Subject:** Accepted: Weekly Management Review of Capping Activities  
**Start Date/Time:** Wed 11/13/2013 3:00:00 PM  
**End Date/Time:** Wed 11/13/2013 4:00:00 PM

Out of the office on Dec 11 and 18, so I will not be calling in unless no other EPA representative can be present.